

**BARTHOLOMEW CONSOLIDATED SCHOOL CORPORATION
SCHOOL BOARD MEETING
MONDAY, SEPTEMBER 10, 2018 MINUTES**

The regular meeting of the Board of School Trustees of the Bartholomew Consolidated School Corporation was held at the Taylorsville Elementary School, 9711 Walnut Street, Taylorsville, IN 47280, on Monday, September 10, 2018 at 6:30 p.m., pursuant to notice having been duly given to the media and to all members of the Board in accordance with the rules of the Board.

On call of the roll, the members of the Board were shown to be present or absent as follows:

Present: Dr. Jill Shedd, Vice President
 Mr. James Persinger, Secretary
 Mr. Robert Abrams, Member
 Mr. Pat Bryant, Member
 Mr. Rich Stenner, Member

Absent: Mr. Jeff Caldwell, President
 Mrs. Kathy Dayhoff-Dwyer, Member

Administration: Dr. Jim Roberts, Superintendent
 Ms. Teresa Heiny, Assistant Superintendent for Human Resources
 Mr. Chad Phillips, Assistant Superintendent for Business Services
 Dr. Laura Hack, Director of Elementary Education
 Mr. William Jensen, Director of Secondary Education
 Dr. George Van Horn, Director of Special Education
 Dr. Gina Pleak, Director of Title Services
 Dr. Brett Boezeman, Director of Operations

School Attorney: Mr. Chris Monroe

REGULAR SESSION

Dr. Shedd shared reflections.

Following the pledge of allegiance, the meeting was called to order at 6:37 p.m.

Nicole Salazar Marquez, Nathan Ruacho, Eli Endicott and Mackenzie Cash, Taylorsville Elementary students, shared the Mission and Vision statements.

WHO/WHY

Taylorsville Elementary School Best Practice (Mrs. Gant)

Mr. Shaffner, Taylorsville Assistant Principal, shared the Taylorsville information slide. Mrs. Gant, Taylorsville Principal, and Teachers, Ms. Ryshavey, Mr. Paswater, Ms. Nolting and Ms. Smiley, shared why and how Taylorsville uses the Professional Learning Community (PLC) process to guide the work of increased student learning. The PLC process aligns with Universal Design for Learning (UDL) and Taylorsville's Plan on a Page. The structured collaboration by teachers on instruction and assessment through weekly grade level common time was highlighted. The weekly review of data drives the instruction and creates consistency across grade-levels. Students also have the opportunity to build relationships with multiple teachers. The teachers shared that the collaboration breaks down barriers for new teachers because they feel equipped and have resources. Ms. Smiley, English Language Teacher, noted that she appreciated knowing all classrooms are consistent as she goes from room to room.

Students shared how they keep track of their own learning by sharing their data folders with members of the board.

The following comments were added in response to questions from the board.

Classroom teachers have two common planning times each week as their students are in specials being taught by other teachers. One planning time is for PLC. Teachers also find times to meet outside of the common planning times.

There was training on the PLC process at the 2017 summer conference and schools continue to train at team meetings. Mrs. Gant and Mr. Shaffner meet monthly with a team representative from each grade level. District school principals continue to work on the PLC process and design professional development for staff.

All certified staff members are a part of the PLC, and some teaching assistants participate.

2019 Budget Work Session (Mr. Phillips)

Mr. Phillips noted that this was his first year to build the budget flying solo. He did thank Dr. Sylva, retired Assistant Superintendent for Financial Services, for reviewing the budget report. The budget was built the same as in the past, but many parts and pieces have moved to meet new requirements of the law. The process included making adjustments to budgets and identifying the amount of revenue to transfer between funds. Some education expenditures are now considered operations and some operations expenditures are now considered education.

In October, the board will be asked to approve the 2019 budget that will increase just over 1%. Later in this meeting, the board will be asked to approve the following three resolutions: Establish an Education Fund and Operation Fund, Establish Initial Funding for the Education Fund and Establish Initial Funding for the Operations Fund.

The corporation adopted the maximum levy for CPF, Transportation, and Bus Replacement in 2018, and will seek the maximum Operating levy again in 2019. If not spent, the funds can be encumbered for the following year.

Mr. Phillips noted that the Education Fund was formerly the General Fund and the revenue comes from the state based on our student ADM. Some expenditures that were considered education are now considered operations and vice versa. The Operations Fund is primarily supported by property taxes. In 2019, all Operational levies will increase by a growth quotient known as the AVGQ, which in 2019 is 3.4% statewide. The budget is built in July and August using assumptions about ADM growth, the state funding formula, and the 2019-2020 teacher contract.

The ADM count in February is for informational purposes, no state funding is tied to this count.

The 2019 Education Fund revenue assumptions were \$75.9 million and the expenditures, after adjustments, were \$70,024,744, which is 7% less than in 2018 due to HEA 1009. Mr. Phillips noted that when comparing this to the 2018 numbers, a \$1.4 million increase in both budgeted revenues and expenditures was due to the transfer from the Rainy Day Fund to pay for the teacher contract start date correction.

The 2019 Operations Fund, after adjustments, has a proposed budget of \$27,623,870. The assumed Capital Projects budget was \$19,989,236, the Transportation Fund assumed budget was \$6,210,170 and the Bus Replacement Plan assumed budget was \$1,424,464. The plan would be to replace ten buses at an approximate cost of \$1,424,464, but the Pension Bond payment offset in this fund will likely reduce the number of buses we can purchase to eight.

The three Debt Service Funds remain independent of the Education and Operation Funds. The Debt Service Fund proposed budget is \$10,604,160. Mr. Phillips noted that because the law requires the corporation to maintain a lower operating balance in these funds, the board will be asked this fall to approve a small General Obligation Bond to address safety & security needs and other facility projects. This will keep the debt service tax rate relatively consistent. The proposed Pension Debt Fund budget totaled \$314,452. This amount must be neutralized, and as mentioned earlier, will reduce the Operations Budget so fewer buses will be purchased than originally planned. The proposed Referendum Debt Fund Budget was \$7,869,000.

The 2019 Budget summary shows that the board will be asked to approve a total budget of \$116,435,226. This is just over a 1% increase from the 2018 budget.

Mr. Phillips shared that the Assessed Valuation was reported to be \$4,086,758,441, which is a 2.47% increase from 2018. A higher AV reduces the tax rate and allows bonds to be issued with little impact on tax rates. The estimated property tax cap losses were \$1,863,061. Mr. Phillips noted that growth in the AV helps offset these losses and the TIF funds from the Redevelopment Commission help offset a small part of these tax incentives.

Education Fund reserves are expected to remain stable at about \$2.2 million. If cash balances remain stable, the board could be requested to transfer dollars to the Rainy Day Fund at the end of 2018. The Rainy Day balance is \$4,874,348.

The Health Trust claims expenses through July 2018 have increased .01% and are projected to continue to increase. If the increase in health premiums is more than the assumed 5%, an additional appropriation request will come in late 2019. The Health Trust balance as of July 31, 2018 was \$4,527,091.

Mr. Phillips answered questions from the board throughout the presentation.

Safety and Security (Dr. Roberts/Dr. Boezeman)

Dr. Roberts shared an update on the safety and security processes. Secure entries are in place in all but one building. All schools have the Safe Visitor hardware installed, and the process of entering through a single secure entry is going well. Feedback has been positive. A second level of training is taking place concerning those that visit regularly, like weekly Book Buddy volunteers. The employee badging hardware shipment has been delayed, but the process for badging is still planned to be completed by Fall Break. In regards to hand held metal detectors, administrators are working with others around the state, including legal counsel, to seek input on a school board policy. The corporation does not want to rush this process; it is important to have the right pieces in place for the use of the hand held metal detectors.

PUBLIC DIALOGUE

No one signed up to speak.

WHAT

1) Board Commendations:

No commendations were shared.

2) School Attorney Report:

No report was shared.

3) School Board Member Reports:

No reports were shared.

4) Cabinet Reports

- **School Improvement Plans (Dr. Hack)**

Dr. Hack shared that the state requires school corporations to have a strategic and continuous School Improvement Plan (SIP). BCSC's systems approach to the plan makes sure all parts align with the Plan on a Page goals of Safe and Caring, Academic Performance and Responsible Management. Dr. Hack shared the nine components of the plan and noted the steps taken to prepare them. Each school creates their own plan, and they are reviewed by Mr. Jensen and Dr. Hack prior to being electronically submitted to the state by October 12. This SIP work in each school is critical as we move forward to be the best we can be.

The following information was shared in response to questions from the board.

This is the second year for the SIP template provided by the state, but there were some revisions this year. The state may have different guidance next year based on the Every Student Succeeds Act (ESSA).

HOW

5) Requests for Approval: (Dr. Roberts)

Dr. Roberts reviewed the following items for the Board.

- a. Minutes of the Regular School Board Meeting of August 27, 2018 (attachment)
- b. Supplemental Contracts (attachment)
- c. Field Trips/Professional Leaves (attachment)
- d. Claims and Payroll (attachment)
- e. Voice Over Internet Protocol (VoIP) Telephone Service for Rockcreek, Taylorsville and Mt. Healthy Elementary Schools (attachment)
- f. Resolution to Establish Education Fund and Operations Fund (attachment)
- g. Resolution to Establish Initial Funding for the Education Fund (attachment)
- h. Resolution to Establish Initial Funding for the Operations Fund (attachment)

Dr. Roberts shared additional information on the requests for approval. He requested approval of the reviewed items.

Mr. Bryant made a motion to approve the reviewed items, and Mr. Persinger seconded the motion.

Upon a call for the vote, Items 5) a-h were unanimously approved.

6) Request for Approval of Human Resources Recommendations:

Ms. Heiny requested approval of the human resources recommendations as presented.

Mr. Abrams made a motion to approve the Human Resources recommendations, and Mr. Bryant seconded the motion.

Upon a call for the vote, the motion was carried unanimously.

BOARD INPUT/REVIEW

Mr. Abrams announced that the kidscommons, Foundation for Youth, Children, Inc. and BCSC i-CARE will celebrate the importance of afterschool programs on October 25, 5:30 p.m. to 8:00 p.m. at the kidscommons. Families with children in Pre-K through sixth grade are invited to attend this free community event.

Dr. Roberts shared that the Public Hearing on the 2019 Budget would be held at the September 24 board meeting.

Vice-President Shedd noted that the next school board meeting would be September 24, 6:30 p.m. at Taylorsville Elementary School.

There being no further business, the meeting adjourned at 7:46 p.m.

_____Secretary

Attest: _____President